



REPUBLIC OF CYPRUS

DEPUTY MINISTRY OF SOCIAL WELFARE



DEPARTMENT FOR SOCIAL INCLUSION OF  
PERSONS WITH DISABILITIES

1430 NICOSIA

**APPLICATION FOR FINANCIAL ASSISTANCE FOR THE PROVISION OF TECHNICAL MEANS, INSTRUMENTS  
AND OTHER AIDS**

(please read the attached information before proceeding with the completion of the form)

**A. APPLICANT'S DETAILS:**

1. Name:.....	2. Surname:.....
3. Identification No:.....	4. Social Insurance No:.....
5. Date of Birth:.....	6. Citizenship:..... <i>(Citizens of the EU should provide certificates proving their permanent residence in the Republic of Cyprus for 12 consecutive months)</i>
7. Address:.....	8. Municipality/Region:.....
9. Postal Code:.....	10. Residence tel. number:.....
11. Mobile tel number:.....	12. Work tel. number:.....
13. Family Status : <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced	14. Profession:.....
15. Date of disability onset: .....	16. Requested technical mean: <b>(write the technical mean and its number from the list with the maximum amounts per item):</b> .....
17. Short description of disability: ..... .....	

**B. PARENT / GUARDIAN / ALTERNATIVE PERSON FOR COMMUNICATING DETAILS:** (Please complete this section only if the applicant is under the age of 18 or has a guardian / trustee or if the applicant for whatever reason cannot provide the needed information)

1. Name:.....	2. Surname:.....
3. Identification No:.....	4. Profession:.....
5. Relationship (relative / other relationship) with the applicant : .....	

**C. Please fill out according to your status:**

I am a recipient of a welfare allowance from the Social Welfare Services	
I reside in an institution or nursing home	

.....  
Date

.....  
Applicant's Signature

#### D. Information

Applicants may be called for a disability assessment and certification, at the Disability Assessment Center of the Department and have to complete the Declaration Form stating if they wish to be assessed only for their disability or for both their disability and functioning.

'Assessment of disability "means an assessment carried out by two or three doctors with specialties directly intertwined with the disabilities the person may be facing. The purpose of the disability assessment is to identify, describe and document the existence and extent of disability and to provide advise whether the person's disability fulfills the criteria and requirements required by the legislations and schemes of the social benefits and services offered by the state.

The assessment of functioning is optional, and takes place only if the applicant desires so, and declares it on the Declaration Form. The "assessment of functioning" is carried out by two or three rehabilitation professionals (physiotherapists, occupational therapists, speech therapists, psychologists), again depending on the type of disability of the individual. "Functioning" means the capacity and ability of the individual to be active and participate in all areas of life and the purpose of the assessment is to identify, describe and document the constraints faced by the person in everyday life and the necessary support and interventions needed to reduce these limitations. These interventions do not necessarily correspond to economic benefits. They may correspond to different types of treatments or services needed by the person or the use of specific technical tools / wheelchairs / devices that are directly and specifically tailored to the needs of the individual. Also, these interventions may correspond to education, training and work. Through the assessment of functioning the person with disability is offered a multidisciplinary assessment of the needs and capabilities and suggestions are provided on how to increase quality of life and how to enhance active participation and social inclusion.

For the examination of the application the following documents **need to be attached:**

- Recent original reference from personal doctor (on the specified document of the Department):
- In the case that you already have presented an original reference form during the last year and your condition has not changed, then you don't need to provide a new reference form from a doctor.
- Clinical or Lab Assessments (if you have)
- Discharge forms from Medical Institutions (if you have)
- Original Declaration Form (on the specified form of the Department)
- Copy of Birth Certificate
- Copy of Identification Certificate
- **Recommendation from rehabilitation therapist for the necessity of the technical mean/instrument/aid/elevator (on the specified document of the Department)**
- **For citizens of the EU documents need to be attached that prove their permanent residence in the Republic of Cyprus for 12 consecutive months**

#### E. NOTES:

- **If the requested technical mean is not included is the LIST, may be considered as qualified. When specialized mean required for specific exceptional reasons need to be documented by government therapists / educators and examined individually. In such cases pre-invoices or quotation from at least two suppliers of the instrument with a description and photo should be presented.**
- **Financial assistance for the purchase of technical means and instruments and other aids is not provided to persons residing in institutions. Officer of the Department for Social Inclusion of People with Disabilities may investigate applicant's place of residence.**

For the assessment of the application, if the **assessment of functioning is desired**, the below two forms are needed to be attached with the application:

- **Recent original reference from rehabilitation professional** (if you have one, on the specified form of the Department)
- **General Information Form** (will be complete with the help of the officer of the Department during an interview appointment or through telephone communication)

**Complete applications, accompanied by all other documentation can :**

<b>Be delivered in person at:</b>	- Department for Social Inclusion of Persons with Disabilities 67, Arch. Makarios III Avenue, Latsia - Limassol Disability Assessment Center 11, Apostolos Andreas Street, Hyper Tower, Store No1, 4007 Mesa Gitonia, Limassol - Larnaca Disability Assessment Center 25 Acropoleos & Chanion corner , 7000 Meneou, Larnaca
<b>Be send by post at:</b>	- Department for Social Inclusion of Persons with Disabilities 1430 Nicosia <u>Or</u> PO Box 12833, 2253 Latsia - Limassol Disability Assessment Center PO Box 70801, 3803 Limassol - Larnaca Disability Assessment Center PO Box 43241, 7565 Kiti, Larnaca

